

# FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM

## FOR ACADEMIC YEAR 2017-2018

**\*Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: St. Joan of Arc CITY: St Clair Shores

ADMINISTRATOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. Sept 12, 2017	2:30pm	2 mins. 5 sec	390	South exit main 1st floor
2. Sept 28, 2017	2:15 pm	1 min 57 sec	384	South west exit 1st floor
3. Oct 18, 2017	10:30 AM	1 min 28 sec.	<del>397</del> 397	child on crutches NW exit main 1st floor
4. April 30, 2018	2:30pm	1 min 39 sec.	394	South exit main - 1st floor
5. May 11, 2018	11:20 AM	1 min 24 sec.	384	South west exit main - 1st floor
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. Nov. 3 2017	10:40 AM	1 min 55 sec	397	all in place all silent
2. Mar 5 2018	10:00 AM	2 min.	391	all in place all silent
3. April 11, 2018	1:00 pm	2 min	381	severe weather Awareness week statewide Tornado Drill
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. WED Oct 25, 2017	10:30 AM	intruder	402	one 3rd grade classroom need work
2. FRI. JAN. 12, 2018	2:15 PM	intruder	347	both 3rd grades need work
3. MON. FEB 26, 2018	2:15 PM	Intruder	378	2 classes partially visible

Post a copy of this file on your school website.  
It needs to remain on your website for three years.