

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM

FOR ACADEMIC YEAR 2017-2018

***Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) and **three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: St. Joan of Arc CITY: St Clair Shores

ADMINISTRATOR'S SIGNATURE: _____ DATE: _____

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. Sept 12, 2017	2:30pm.	2 mins. 5 sec	390	South exit main 1st floor
2. Sept 28, 2017	2:15 pm	1 min 57sec	384	South west exit 1st floor
3. Oct 18, 2017	10:30am	1 min 28sec.	397 397	child on crutches NW exit main 1st floor
4.				
5.				

Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. Nov. 3 2017	10:40am	1 min 55sec	397	all in place all silent
2.				

Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. WED Oct 25, 2017	10:30am	intruder	402	one 3rd grade classroom needs work
2.				
3.				

Post a copy of this file on your school website.
It needs to remain on your website for three years.